

Terms and conditions of grant funding

1.	Introduction
1.1	These terms and conditions of grant funding outline the expectations of all applicants awarded funding through the Greater Manchester LGBTQ+ Community Fund.
1.2	These terms and conditions have been kept simple and if you need clarity or have any questions about the terms and conditions, please email LGBTfund@ght.org.uk .

2.	Definitions
2.1	'We', 'us', 'our' and 'the fund' refers to the Greater Manchester LGBTQ+ Community Fund and the accountable organisations; George House Trust and LGBT Foundation.
2.2	'You, 'your' and 'the applicant' refers to the organisation making the application or receiving the grant bound by these terms and conditions.
2.3	'The Project(s)' means the specific activity, initiative or costs for which the Greater Manchester LGBTQ+ Community Fund has allocated costs for.

Terms and conditions of your grant

3.	Purpose of funding
3.1	You are accountable for the grant and delivering the activities as you outlined in your original application.
3.2	All funding should be spent in line with that detailed in the application for the project.
3.3	Any request to make changes to how the funding will be used should be made via email to the Greater Manchester LGBTQ+ Community Fund (email LGBTfund@ght.org.uk). You must await written approval from us before any changes are agreed.

4.	Legislation and compliance
4.1	Any relevant legal and compliance regulations should be followed in delivering the project.
4.2	You should ensure full compliance with: <ul style="list-style-type: none"> • The Health and Safety at Work Act 1974. • Equality Act 2010. • Data Protection Act 2018.

5.	Insurance
4.1	You are responsible for ensuring that any necessary insurance is in place for delivering the project.
4.2	You are required to ensure any equipment purchased with this grant is adequately maintained and is used safely.

6.	Safeguarding
6.1	If the project works with children, young people or vulnerable adults, then the appropriate safeguarding policies and training should be in place.

6.2	If you require support with safeguarding, you should contact your local voluntary sector infrastructure support organisation (CVS). You can email LGBTfund@ght.org.uk to be connected.
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7.	Data, privacy and confidentiality
7.1	For data processing purposes, the fund is following the data protection policy for George House Trust.
7.2	All data on the application form (other than the email and telephone number of the applicant) will be used as publicly available information and will be published in full by the fund.

8.	Intellectual property
8.1	All intellectual property is owned and managed by the applicant.
8.2	The Greater Manchester LGBTQ+ Community Fund seeks no rights to any intellectual property for anything that it funds.

9.	Marketing and communications
9.1	Project and key information about the organisations that receive funding will be shared publicly (i.e. website links/contact information) and the amount of funding allocated.
9.3	All resources produced that have been supported by the Greater Manchester LGBTQ+ Community Fund should include the fund's logo.

8.	Ending the funding
8.1	You are entitled to return the funding at any time if you are unable to deliver the project or any specific aspect of the project. If you are unable to deliver some of the work, the expected returned payment will only be for the activity that you've not delivered. Please email LGBTfund@ght.org.uk if you need to return any funds for any reason.
8.2	If you breach these terms and conditions, you may be asked to refund the whole, or part of, the grant award.
8.3	Details for returning whole or part-grants will be provided upon request.

9.	Complaints
9.1	Any complaints about any aspect of the Greater Manchester LGBTQ+ Community Fund must be made via email to LGBTfund@ght.org.uk . The fund will follow the complaints process of LGBT Foundation and can be obtained here: https://lgbt.foundation/downloads/ComplaintPolicy2020